

Final Staff Report – For Receipt Pupil Accommodation Review (PAR) of Alloa, Alton, Belfountain, Caledon Central and Credit View Public Schools

Recommendation

It is recommended that the following Modified Pupil Accommodation Review (PAR) recommendations for Alloa, Alton, Belfountain, Caledon Central and Credit View Public Schools be received.

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Summary of Final Staff Report Recommendations

| Recommendation | Implementation Date |
|---|---------------------|
| Closure of Credit View P.S. | June 30, 2017 |
| K-6 students from Credit View P.S. catchment directed to Belfountain P.S. | September 2017 |
| Gr. 7-8 students from Credit View P.S. catchment directed to Alloa P.S. | September 2017 |
| Boundary change between Belfountain and Alton Public Schools | September 2017 |

Background

On December 12, 2016, the Board approved a Modified Pupil Accommodation Review (PAR) for Alloa, Alton, Belfountain, Caledon Central and Credit View Public Schools. A PAR is the public consultation process mandated by the Ministry of Education and followed by boards when school consolidation and/or closure is being considered.

Space is available at all of the above-identified schools and the PAR is intended to identify potential efficiencies, as well as instructional program benefits, that may result from the consolidation or closure of a school.

In particular, enrolment at Credit View P.S. has continued to decline to the point where, because enrolment is spread over ten grades (JK-8), in the current (2016/17) school year every grade is split, and no grade has more than 13 students, resulting in limited social interaction for students within their cohort. Six grades have less than ten students. One grade has only 2 students.

Although space utilization at Credit View P.S. is the highest among the five schools reviewed, Credit View P.S. has the lowest enrolment, limited capacity and the greatest need for repair and replacement.

These factors limit Credit View Public School's ability to serve as a viable operating school in comparison to all other schools in this accommodation review.

Modified Review Process

Board Policy # 45 Pupil Accommodation Review (Appendix 1) states that in certain circumstances, the Board may proceed with a Modified PAR if the options available are deemed to be less complex. A recommendation to proceed with a Modified PAR must be supported by two or more of the following criteria:

- Utilization rate of 60% or less of the facility;
- Distance to an alternative facility less than the eligibility distance set out in Transportation Policy 39 for 60% of the students or more;
- Less than 200 students enrolled at an elementary school, or less than 500 at a secondary school; or,

- When the Board is planning the relocation (in any school year or over a number of school years) of an instructional program, in which the enrolment constitutes more than or equal to 50% of the school's enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried out over a number of school years).

Even if two or more of the above criteria are present, the Board of Trustees may, according to its judgment and discretion, decide to proceed with the Standard PAR procedure.

On December 12, 2016 the Board approved the recommendation for a Modified PAR for Alton, Alton, Belfountain, Caledon Central and Credit View Public Schools based on the following criteria:

- Alton P.S. has a utilization rate of 42%
- Belfountain P.S. has a utilization rate of 57%
- Alton, Belfountain and Credit View Public Schools all have less than 200 students each

| School | Org. | Ministry Rated Capacity | Sept. 2016 Actual Enrolment | Utilization | Sept. 2021 Projected Enrolment | Utilization |
|----------------------|------|-------------------------|-----------------------------|-------------|--------------------------------|-------------|
| Alton P.S. | K-6 | 245 | 102 | 42% | 115 | 47% |
| Belfountain P.S. | K-6 | 199 | 113 | 57% | 93 | 47% |
| Credit View P.S. | K-8 | 104 | 81 | 78% | 96 | 92% |
| Caledon Central P.S. | K-8 | 616 | 405 | 66% | 362 | 59% |

The Modified PAR process allows for the recommended changes to be implemented in time for the 2017/18 school year. This would avoid another year of low enrolment and school organizational challenges at Credit View Public School.

Pupil Accommodation Review Consultation Timeline with Modified PAR

The Modified PAR approved by the Board December 12, 2016 will take approximately four months to complete. If the Final Staff Report is approved by the Board on April 12, 2017, transition planning would begin in mid-April and implementation would commence in September at the beginning of the 2017/18 school year.

| | |
|--------------------------|--|
| December 12, 2016 | Initial Staff Report to Board |
| February 6, 2017 | Public Meeting for presentation of the Initial Staff Report approved December 12, 2016 |
| February 28, 2017 | Final Staff Report to Board <u>for Receipt</u> |
| March 22, 2017 | Public Delegations to Regular Meeting of the Board |
| April 12, 2017 | Final Staff Report to Board <u>for Approval</u> |

Final Staff Report Recommendations

- 1) That effective June 30, 2017 Credit View Public School close;
- 2) That effective September 2017 the K – 6 boundary for Belfountain Public School be as follows:

Commencing at the intersection of the Region of Peel boundary and Charleston Side Road
then east along Charleston Side Road to Willoughby Road
then south along Willoughby Road to the north lot line of 17535 Willoughby Road
then east along the north lot line of 17535 Willoughby Road, continuing along the north lot line of 2888 Escarpment Side Road to Hurontario Street
then south along Hurontario Street to the north lot line of 17186 Hurontario Street
then west along the north lot line of 17186 Hurontario Street to the west back lot line of Hurontario Street
then south along the west back lot line of Hurontario Street to Forks of the Credit Road
then west along Forks of the Credit Road to east back lot line of 2601 Forks of the Credit Road
then south along the east back lot line of 2601 Forks of the Credit Road, continuing in a straight line to the north lot line of 2796 The Grange Side Road
then west along the north lot line of 2796 The Grange Side Road to the west lot line of 2796 The Grange Side Road
then south along the west lot line of 2796 The Grange Side Road to The Grange Side Road
then east along The Grange Side Road to the west back lot line of Hurontario Street
then south along the west back lot line of Hurontario Street to the watercourse
then south along the watercourse to the west back lot line of Ingleview Drive
then south along the west back lot line of Ingleview Drive, continuing in a straight line to Olde Base Line Road
then west along Olde Base Line Road to the west lot line of 2759 Olde Base Line Road
then south along the west lot line of 2759 Olde Base Line Road, continuing in a straight line to the east lot line of 2740 Boston Mills Road
then south along the east lot line of 2740 Boston Mills Road, continuing south along the west back lot line of Hurontario Street to the east lot line of 2598 King Street
then south along the east lot line of 2598 King Street to King Street
then west along King Street to the east lot line of 1767 King Street
then south along the east lot line of 1767 King Street to the south lot line of 1767 King Street
then west along the south lot line of 1767 King Street, continuing along the south lot line of 1761 King Street to the east back lot line of Creditview Road
then south along the east back lot line of Creditview Road to the east lot line of 1740 Old School Road
then south along the east lot line of 1740 Old School Road to Old School Road
then west along Old School Road to the Region of Peel boundary
then north along the Region of Peel boundary to the point of commencement

- 3) That effective September 2017 the Grade 7 - 8 boundary for Alloo P.S. be as follows:

Commencing at the intersection of the Region of Peel boundary and Olde Base Line Road
then east along Olde Base Line Road to west lot line of 2759 Olde Base Line Road
then south along the west lot line of 2759 Olde Base Line Road, continuing in a straight
line to the east lot line of 2740 Boston Mills Road
then south along the east lot line of 2740 Boston Mills Road, continuing south along the
west back lot line of Hurontario Street to the east lot line of 2598 King Street
then south along the east lot line of 2598 King Street to King Street
then east along King Street to Hurontario Street
then south along Hurontario Street to the south back lot line of Cresthaven Road
then west along the south back lot line of Cresthaven Road, continuing along the south
back lot line of Torada Court to the Orangeville Brampton Railway.
then north along the Orangeville Brampton Railway to Mayfield Road
then west along Mayfield Road to McLaughlin Road
then south along McLaughlin Road to Wanless Drive
then west along Wanless Drive to Chinguacousy Road
then north along Chinguacousy Road to Mayfield Road
then west along Mayfield Road to Mississauga Road
then south along Mississauga Road to Bovaird Drive West
then west along Bovaird Drive West to the Region of Peel boundary
then north along the Region of Peel boundary to the point of commencement.

- 4) That effective September 2017, the K – 6 boundary for Alton P.S. be as follows

Commencing at the intersection of the north west corner of the Region of Peel boundary
(intersection of Winston Churchill Boulevard and the Caledon East Garafraxa Town
Line)
then east along the Region of Peel boundary to the east back lot line of Porterfield Road
then south along the east back lot line of Porterfield Road, continuing in a straight line to
the west lot line of 2274 Beech Grove Road
then south along the west lot line of 2274 Beech Grove Road to the west lot line of 2243
Beech Grove Road
then south along the west lot line of 2243 Beech Grove Road to the west back lot line of
19242 Willoughby Road
then south along the west back lot line of 19242 Willoughby Road, continuing in a straight
line to Charleston Side Road
then west along Charleston Side Road to the Region of Peel boundary
then north along the Region of Peel boundary to the point of commencement.

(See Appendix 2 for maps of the recommended school boundaries.)

Summary of Revisions to Recommendations

The Final Staff Report (FSR) includes recommendations that differ from the Initial Staff Report (ISR). The following table summarizes the ISR recommendations and the FSR recommendations that have been adjusted as a result of community input received at the February 6, 2017 public meeting.

| Credit View P.S. Students | | <i>ISR Recommendation for Implementation 2018</i> | FSR Recommendation for Implementation 2017 |
|----------------------------------|----------------------|---|---|
| <i>north of King Street</i> | K-6 would attend | <i>Belfountain P.S.</i> | Belfountain P.S. |
| <i>south of King Street</i> | | <i>Alloa P.S.</i> | |
| <i>north of King Street</i> | Gr. 7-8 would attend | <i>Caledon Central P.S.</i> | Alloa P.S. |
| <i>south of King Street</i> | | <i>Alloa P.S.</i> | |

Attendees of the February 6, 2017 public meeting expressed a desire for all students from Credit View P.S. to be redirected together because the proposed King Street boundary line would divide the Terra Cotta community. All students in K-6 would now be directed to Belfountain P.S. because it has more available space than Alloa Public School. Community members also voiced concern over the distance and bus travel time from Terra Cotta to Caledon Central Public School. In response, the recommendation was amended to direct students in Gr. 7 and 8 from the Credit View P.S. catchment to Alloa Public School.

Further, the FSR implementation date for the recommendations was moved forward one full school year (2017/18 rather than 2018/19) in response to community preferences for one less year of declining enrolment at Credit View P.S.

Rationale for Revised Recommendations

The recommended closure of Credit View P.S. would help address the challenges of operating a small K-8 school with low enrolment. Credit View P.S. has the lowest Ministry Rated Capacity (104), the least enrolment (81 as of September 2016) and the highest Facility Condition Index (64%) of the five schools in the PAR.

Redirection of students to available space at Belfountain Public School for Kindergarten to Grade 6 would provide additional enrolment at this school and continue the small, “country school” environment favoured by the community. This would improve instructional program viability, increase student/peer interactions and help ensure a range of curricular and extracurricular options at Belfountain Public School. Enrolment would be better balanced between Belfountain and Alloa Public Schools

Students would attend Alloa Public School for Grade 7 and 8 in closer proximity to the students’ home community. Students wishing to attend Caledon Central Public School for Grade 7 and 8 with their graduating Belfountain P.S. catchment peers, would be able to apply for flex boundary in accordance with the Board’s Flexible School Boundaries Policy # 19. Application for flex boundary is available to all PDSB students.

A boundary change between Belfountain and Alton Public Schools for September 2017 is recommended for better geographic alignment and more effective space use at Alton Public School. Current Grade 5 students at Belfountain P.S. affected by the boundary change would be allowed to stay at Belfountain P.S. for Grade 6 to graduate with their peers. Siblings of these students would also be allowed to remain at Belfountain P.S. for the 2017/18 school year. The following 2018/19 school year, siblings would move to Alton Public School.

The following tables include projected enrolment and capacity utilization for the status quo and the recommended option.

Status Quo

| School | Org. | Ministry Rated Capacity | Sept. 2016 Actual Enrolment | Utilization |
|----------------------|------|-------------------------|-----------------------------|-------------|
| Alloa P.S. | K-8 | 625 | 431 | 69% |
| Alton P.S. | K-6 | 245 | 102 | 42% |
| Belfountain P.S. | K-6 | 199 | 113 | 57% |
| Caledon Central P.S. | K-8 | 616 | 405 | 66% |
| Credit View P.S. | K-8 | 104 | 81 | 78% |

Recommended Option

| School | Org. | Ministry Rated Capacity | Sept. 2017 Proj. Enrol. | Utilization | Sept. 2018 Proj. Enrol. | Utilization |
|----------------------|------|-------------------------|-------------------------|-------------|-------------------------|-------------|
| Alloa P.S. | K-8 | 625 | 529 | 85% | 685 | 110%* |
| Alton P.S. | K-6 | 245 | 99 | 40% | 110 | 45% |
| Belfountain P.S. | K-6 | 199 | 174 | 87% | 164 | 82% |
| Caledon Central P.S. | K-8 | 616 | 370 | 60% | 355 | 58% |
| Credit View P.S. | K-8 | 104 | 0 | 0% | 0 | 0% |

* Note: Alloa P.S. enrolment is expected to be relieved by planned new school(s) (subject to Ministry of Education Capital Funding approval).

Summary of PAR Requirements and Actions

Initial Staff Report (ISR)

The Initial Staff Report (ISR) recommended closing Credit View Public School effective June 2018 (or earlier if staffing timelines permitted) and relocating students to Belfountain, Alloa and Caledon Central Public Schools effective September 2018 (or earlier if staffing timelines permitted). A boundary change between Alton and Belfountain Public Schools was also recommended for better geographic alignment.

The ISR contained information on the recommended option including rationale, timelines, capital improvement requirements and timing, as well as a School Information Profile (SIP) for each school under review. The ISR is attached (Appendix 3) and the SIPs are available online at www.peelschools.org/PAR.

Community Planning and Partnership Consultation

Board Policy # 77 Community Planning and Partnerships (Appendix 4) provides opportunities for the Board to work more closely with local municipal governments and other community partners when planning to address underutilized school space, green space/park planning prior to initiating a PAR.

To date, no viable partnership proposals have been submitted to the Board that would affect the elementary schools reviewed in the Initial or Final Staff Report.

As per Stage 2, Section 4 of Board Policy # 45 (Appendix 1), Community Consultation, Review and Analysis, Board staff invited community partners to a meeting at Mayfield Secondary School on February 2, 2017 to provide them with an opportunity to discuss and comment on the recommendations identified in the Board's Initial Staff Report. No community partners attended this meeting.

Board Policy # 77 Community Planning and Partnerships (Appendix 4) provides opportunities for the Board to work more closely with local municipal governments and other community partners when planning to address underutilized school space, green space/park planning prior to initiating a PAR.

Public Meeting – February 6, 2017

The public meeting was held Monday, February 6, 2017 at 7:00 p.m. at Belfountain Public School. Notice of the meeting was communicated to the community via flyers sent home with students, synovoice messages, postings on social media, local newspaper advertisements and mobile road signs. Approximately 65 people attended, including Stan Cameron, Trustee for Caledon; Suzanne Nurse, Vice Chair of the Board; Johanna Downey, Ward 2 Regional Councillor; Barb Shaughnessy Ward 1 Regional Councillor and Board and Town of Caledon staff. As required by Ministry of Education Guidelines, the public meeting included presentation of the Initial Staff Report, the recommended option and School Information Profiles.

Trustee Cameron welcomed attendees to the meeting and expressed appreciation for everyone in attendance. The trustee confirmed the meeting was an opportunity for the community to provide input and indicate concerns. Trustee Cameron advised comments would be recorded and submitted for consideration to the Board of Trustees at the Regular Meeting of the Board, February 28, 2017.

The Associate Director of Instructional Support Services also welcomed and thanked attendees for giving their time. It was acknowledged the outcome of the PAR may result in change which is never easy. The Associate Director reiterated the public's input, questions, and suggestions would be included in the report to the Board of Trustees.

The Superintendent of Education for the five schools in the review chaired the meeting and identified the schools included in the review process. He noted agenda items including presentation of the Initial Staff Report, Capital Improvements, the "gallery walk" and the opportunity to ask questions and receive answers at the meeting or by correspondence at a later date.

During the gallery walk, attendees were encouraged to examine the recommended options, ask questions and provide feedback or comments. In addition to general concerns, many parents raised questions regarding their individual circumstances such as what the transition would look like for their families in terms of transportation, having their children move between three different schools in their last few elementary years and how they would manage having siblings so far apart at different schools.

During the public meeting, several parents drew attention to their preference for a smaller, more intimate elementary school and other parents requested the Board to consider alternate instructional program use of Credit View Public School. The small size and condition of the school were cited as factors that restricted alternate program use of the school.

The Controller of Planning and Accommodation Support Services spoke to the capital improvements plan and highlighted the following:

- Board must apply to the Ministry for School Consolidation Capital Funding
- Credit View P.S. has a high Facility Condition Index and is in need of significant repairs
- Very few improvements are required at Alton and Alloa Public Schools due to their recent construction
- Minimal cosmetic improvements proposed at Caledon Central P.S.
- Improvements to Belfountain P.S. may include a larger main office space, improved reception area, repurposing of the space the public library will vacate in June 2017, main entrance improvements, under-stage storage replacement, stage lighting, millwork replacement in older classrooms and white board installation in all classrooms
- No removal or alteration of Belfountain P.S. School Council or community funded improvements in the school or on the site

The Co-ordinating Superintendent closed the meeting with reference to current surplus capacity at the five schools reviewed with mention of recent capital improvements completed at Belfountain P.S. in 2008 and 2013. Attendees were also advised of the Board's Request to Delegate application process and of the March 22, 2017 Regular Meeting of the Board which is intended to offer an opportunity to the public to delegate the Board with respect to the Final Staff Report.

For a more complete list of questions, answers and comments, please refer to the Minutes from the public meeting which can be found on the Board's website www.peelschools.org/PAR.

Public Delegations – March 22, 2017

In accordance with Board Policy # 45 Pupil Accommodation Review, following submission of the FSR to the Board, an opportunity will be provided to members of the public to express feedback on the FSR through public delegations. Public delegations will be heard at the March 22, 2017 Regular Meeting of the Board. A summary of the delegations will be provided in the FSR when it proceeds to the Regular Meeting of the Board, Wednesday, April 12, 2017. At that meeting, the Board will receive and approve responses to the public delegations received at the Regular Meeting of the Board, March 22, 2017.

PAR Website Correspondence

Questions and/or comments were received from six community members through the PAR website www.peelschools.org/PAR. These can be summarized into the following categories:

- Timing of closure of Credit View P.S.
- Start/end times of school day
- Extracurricular activities available
- Availability of PLASP
- Combined-grade classes
- Future development and projected enrolment

Board Website Information

In accordance with Board Policy # 45 Pupil Accommodation Review, Board administration has ensured that all information relevant to the accommodation review has been made public by posting it on the Board's website. The Board's website has been updated throughout the PAR process. All Board reports, policies, presentations and meeting materials including agendas, and minutes have been posted on the website. The website has also been used to post meeting reminders, relevant Board and Ministry of Education information, and to collect feedback through the PAR email response process.

Timeline for Implementation

Below is a proposed summary timeline of the recommended option.

| | |
|----------------|--|
| June 30, 2017 | Credit View P.S. closes. |
| September 2017 | New boundaries for Alloa, Alton, and Belfountain Public Schools take effect. |

Following Board approval of the recommended option, a transition plan would be prepared including a timeline for implementation. The Board would establish a separate committee to address the transition for all students and staff affected by the approved option.

There are no plans to dispose of the Credit View P.S. site. Potential long-term residential development supports the retention of the site until the Board can confirm projected enrolment growth and the future long-term need for school accommodation.

Summary

The recommended closure of Credit View P.S. at the end of June 2017 is intended to address the challenges of low enrolment at Credit View P.S. and to make better use of available classroom capacity at Belfountain and Alloa Public Schools. Similarly, a boundary change for Belfountain and Alton Public Schools is also recommended to better utilize available space at Alton Public School.

The redirection of students to available space at Belfountain P.S. would also provide additional enrolment at this school, which would improve instructional program viability and help ensure a range of curricular and extracurricular options. Redirection of those students to Alloa P.S. for Gr. 7-8 would result in the accommodation of former Credit View P.S. students at a school closer to their home community.

Summary of Appendices

Appendix 1 – Board Policy # 45 Pupil Accommodation Review (PAR)

Appendix 2 – Maps of existing boundaries for Alloa, Alton, Belfountain, Caledon Central and Credit View Public Schools and recommended boundaries for Alloa, Alton and Belfountain Public Schools

Appendix 3 – Initial Staff Report – Pupil Accommodation Review (PAR) of Alloa, Alton, Belfountain, Caledon Central and Credit View Public Schools

Appendix 4 – Board Policy # 77 Community Planning and Partnerships