

## Guidance and Career Education Program Information

The goals of the education and career/life planning program are to:

- ensure that students develop the knowledge and skills they need to make informed education and career/life choices through the effective application of a four-step inquiry process
- provide opportunities for this learning both in and outside the classroom

Four areas of learning:

- Knowing Yourself
- Exploring Opportunities
- Making Decisions and Setting Goals
- Achieving Goals and Making Transitions

Key features of the education and career/life program:

- a compulsory half credit Career Studies course in Grade 10
- optional courses in Designing Your Future, Discovering the Workplace, Leadership and Peer Support, Navigating the Workplace, and Learning Strategies (availability varies, see individual school offerings).
- ongoing development of an Individual Pathways Plan (IPP) to document evidence of their learning.
- individual assistance and short-term counselling.
- a range of experiential learning opportunities e.g., job shadowing, job twinning, work experience and co-operative education.

## Co-operative Education Programs

A co-operative education program is based on a related course (or courses) from an Ontario curriculum policy document or on a Ministry-approved locally developed course in which the student is enrolled or has successfully completed. All schools offer co-operative education. Two co-op credits can be counted toward the 18 compulsory credits.

Co-operative education courses include a classroom component, pre-placement and integration activities, and a placement component. Students earn co-operative education credits by integrating classroom theory with planned learning experiences in the community based on curriculum expectations of the related course(s). Placements provide students with the opportunity to refine, extend, apply and practice theories learned in courses with on-the-job experiences.

For each student, there is a Personalized Placement Learning Plan (PPLP) including a description of the curricular knowledge and skills and the employability skills the student will demonstrate at the placement. Any student who chooses a co-op placement in an apprenticeable trade is considered to be an Ontario Youth Apprenticeship Program (OYAP) student 'participant'. A

student who 'participates' in OYAP must have a Personalized Placement Learning Plan (PPLP) that relates to on-the-job training requirements outlined in the government approved training standard for that trade to curriculum expectations. Training Standard competency booklets can be found at your local Ministry of Training, College and Universities (MTCU) office.

Information on specialized co-operative education programs is available in the guidance and career education office in schools, and online [www.makingmyway.ca](http://www.makingmyway.ca), or [www.peelschools.org](http://www.peelschools.org).

## Apprenticeship

Apprenticeship is workplace training combined with in-class education for people who enjoy learning by doing and who want to pursue work in a skilled trade profession. A registered apprentice is a person who is registered with *The Ministry of Training, Colleges, University (MTCU)* and with the *Ontario College of Trades (OCOT)*.

An **apprenticeship** takes from 2 to 5 years to complete, depending on the trade. In an apprenticeship, 90% of the training is provided by employers in the workplace. 10% of the learning is in-class instruction at college or an approved training agency. When an apprentice fulfils both on-the-job competencies and in-class learning, the apprentice is ready to write an examination. Apprentices who successfully complete their apprenticeship will earn either a Certificate of Apprenticeship or a Certificate of Qualification.

For further information visit <http://www.collegeoftrades.ca>



## Ontario Youth Apprenticeship Program (OYAP)

*The Ontario Youth Apprenticeship Program (OYAP)* opens a pathway towards a lifetime of rewarding and fulfilling employment as a skilled trade professional.

Students access OYAP through a co-operative education program in their high school. They earn credits towards their Ontario Secondary School Diploma along with gaining experience under the supervision of a skilled professional at a skilled trade co-op placement. Through OYAP a student may become a registered apprentice and start on-the-job training while still in high school.

**OYAP** is available to full-time students who are at least 16 years of age and have earned a minimum of 16 credits. There are over 150 skilled trades in Ontario, in four sectors: Construction, Motive Power, Industrial and Service. To learn more about **OYAP**, contact your home school guidance counsellor, co-op or technological education teacher, or the OYAP Resource Teacher.

## Centralized – General Carpenter

This program is available to students in their final semester of secondary school, who will be graduating upon the successful completion of their Co-operative Education/OYAP program. Grade 12 applicants must have completed the Literacy Test and 40 Hours Community Service before the start of the Level 1 program. Students will be enrolled in a Co-op/OYAP program at their home school and must complete all components of the program by early May, before moving on to take the Level 1 (Basic) general carpenter apprenticeship training at the Carpenters' Local 27 (Woodbridge) in May/June. Students are responsible for their own transportation. Successful candidates will then enter directly to paid unionized employment, arranged by the Carpenters' Local 27.

See the 'Co-op/OYAP' section in the "Students" section at [www.peelschools.org](http://www.peelschools.org) for more information and visit [www.thecarpentersunion.ca](http://www.thecarpentersunion.ca)

## Construction Craft Worker (TCJ 4EC)

This three-credit specialized construction program is offered to senior students interested in pursuing careers in the construction industry. Candidates must be 16 years of age, have a minimum of 16 credits and enjoy physical work in an outdoor environment. The program consists of hands-on practical learning and classroom instruction delivered by Labourers International Union of North America (LIUNA – Local 183), as well as a co-operative education placement. This accelerated program is part of the Ontario Youth Apprenticeship Program and successful students will earn Level 1 in-school curriculum for the particular trade as well as acquire trade-specific competencies at their placements.

*(Prerequisite: one construction technology credit and recommendation of construction teacher)*



## Accelerated OYAP Level 1 Programs

Accelerated OYAP is Level 1 apprenticeship training. Peel District School Board, The Ministry of Advanced Education and Skills Development (MAESD) along with various colleges and unions offer 11 programs for Level 1 in-class apprenticeship training, which runs in semester 2.\*

Accelerated OYAP applicants must be graduating students who show commitment and passion for a skilled trade career and have previous experience in the trade. A Level 1 designation gives students a jump start in their apprenticeship. Using MyBlueprint, students register in full-time, 4-credit co-operative education. Accelerated

OYAP delivered in a college also offers dual credits where students earn both high school and college credits. A student will also become a registered apprentice with the *Ministry of Advanced Education and Skills Development (MAESD)* and a member of *Ontario College of Trades (OCOT)*.

*\*Exception:* The Construction Craft Worker Program through LiUNA Local 183 runs in semester 1 and semester 2.

## Eligibility Criteria for Accelerated OYAP

- Graduating grade 12 student, 40 hour volunteer service completed by the end of semester 1.
- Excellent attendance record with demonstrated experience in the trade.
- Commitment to pursuing the particular skilled trade as an apprentice after secondary school
- Commitment to signing on as Registered Apprentice with MAESD (Ministry of Advanced Education and Skills Development) and to being a member of OCOT (Ontario College of Trades)

## Benefits of Accelerated OYAP

- Earn a Basic, Level One apprenticeship designation for a specific skilled trade at a college or at a training centre.
- Earn hours towards apprenticeship training.
- Earn high school credits.
- Become registered as an apprentice and become a member of Ontario College of Trades.

## Application Process

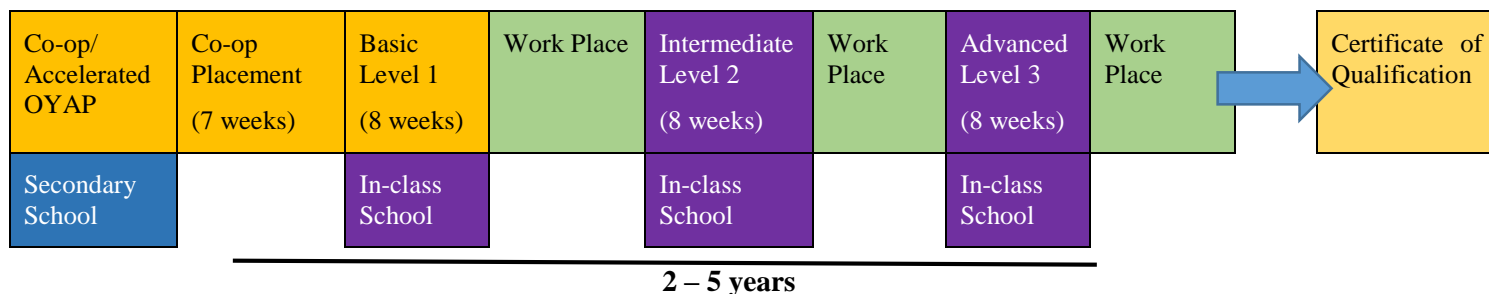
The Accelerated OYAP Level 1 application is available at [www.peelschools.org/OYAP](http://www.peelschools.org/OYAP)

- Information Nights at the college or training agency occur in October.
- Applications are due the first week of November.
- Interviews by a team of people from the college or training agency and PDSB run anytime from late November to January. Accelerated OYAP Level 1 programs begin in the second semester, except for Construction Craft Worker at LiUNA Local 183 which runs semester 1 and semester 2.

There are 11 Accelerated OYAP programs: Automotive Service Technician, Baker, Cook, Construction Craft Worker, Drywall, Acoustic & Lathe Mechanic Electrician, General Carpenter, Hairstylist, Plumbing, Refrigeration & Air Conditioning, and Truck & Coach Technician.

# Guidance and Co-operative Education Program

## Accelerated OYAP: Apprenticeship Pathway Planning



### For more information:

**Peel DSB OYAP Resource Teacher:** Kerri Hagerman 905-890-1010 x2525 [kerri.hagerman@peelsb.com](mailto:kerri.hagerman@peelsb.com)

**Peel DSB:** [www.peelschools.org/OYAP](http://www.peelschools.org/OYAP)

**Ontario Youth Apprenticeship Program:** [www.oyap.com](http://www.oyap.com)

**Ontario College of Trades:** 647-847-3000 [www.collegeoftrades.ca](http://www.collegeoftrades.ca)

### OYAP – Dual Credit LEVEL 1 Apprenticeship Program

This program is open to all Peel board students who are enrolled full-time in Grade 12, who are eligible to graduate by the end of semester two and are seriously interested in beginning a career in a skilled trade. Grade 12 applicants must also have completed their 40-hour community involvement and literacy test before February and demonstrate a passion and enthusiasm for the particular trade of interest. Students will participate in a co-operative education placement with a trade-specific employer, and be part of the Level 1 curriculum at the designated college during the semester. Level 1 Apprentices may earn up to 4 credits through co-operative education and may also be eligible for an additional dual credit.

### Dual Credit

Dual credit programs allow Grade 11 or 12 students to simultaneously earn both college and non-compulsory secondary credits. Students may earn a maximum of 4 dual credits toward the OSSD. Dual credit courses/programs are available through all secondary schools.

Students eligible to participate in the Dual Credit programs are:

- disengaged and underachieving students who have the potential to succeed but are at risk of not graduating and students who left school before graduating;
- students in SHSM programs;
- students in the Ontario Youth Apprenticeship Program.

PDSB's Dual Credit programs are offered at Sheridan College (Skills Training Centre, Davis and Trafalgar campuses), at Humber College (Carrier, Lakeshore, North and Orangeville campuses), at Seneca College (Seneca@ York University campus), at Centennial College

(Ashtonbee Campus) and at George Brown College (Casa Loma and St. James campuses). Students combine a college program (1 to 5 days per week) with a high school program. In addition to the dual credits, students are able to earn co-operative education credits, enabling students to earn up to 6 credits in one semester (determined on a case by case basis). College credits earned may be applied after graduation to the same diploma program at the same college attended. College tuition costs are covered, textbooks are provided and transportation is arranged centrally from several locations in Peel, or transit tickets are provided. Students who must wear safety boots at their program are eligible for a subsidy of \$50.00 if boots are paid for by the student.

Some examples of the courses/programs offered at different campuses include:

- Introduction to Sewing and Drafting, 2D Digital Art Gaming and Digital Art & Design, Welding, Introduction to Psychology, OYAP Baker and OYAP A/C Mechanic Accelerated Level 1 Apprenticeship program at **George Brown College**
- Canadian Criminal Justice System, Social Psychology, Theory and Practice of Film and Television at **Humber Lakeshore** campus
- Canadian Criminal Justice System, Social Psychology, Animation Art, Introductory Cosmetic Application, Studio Production 1, Indigenous Perspectives on Music, Film and Media, OYAP Cook & Baker Accelerated Level 1 Apprenticeship program at **Humber North** campus
- Home Renovation-Blueprint Reading and Safety, OYAP Plumbing & Electrical Accelerated Level 1 Apprenticeship program at **Humber Carrier** campus
- Police Foundations, Introduction to Spa Management and Early Childhood Education programs at **Humber Orangeville** campus
- Theory & Practice of Film and TV (Television News

Broadcasting), Digital Design 1, Leadership in Society, Interpersonal Communications, Events, Meetings and Convention Management, at **Seneca College**

- Pre-apprenticeship training in Introduction to Construction and Introduction to Industrial Trades, Electrical, Welding, Precision Machining/Welding and Plumbing, Exploring the Trades as well as OYAP Electrical Accelerated Level 1 Apprenticeship program are offered at **Sheridan Skills Training Centre** campus
- Police Foundations, Fundamentals of Fitness Assessment, Early Childhood Education, Animal Science, Operating Systems Technologies, Robotics Fundamentals are available at **Sheridan Davis** campus
- Media Fundamentals, Art Fundamentals and Performing Arts at **Sheridan Trafalgar** campus
- Heavy Duty Equipment Tech and OYAP Automobile Service Technician Accelerated Level 1 Apprenticeship program at **Centennial College**

**A complete listing of all dual credit courses/programs offered in both semesters is available from guidance counsellors.**

### *How can you participate?*

Students may consult with counselors or co-op teachers in their home school for more information.

### **School-Work Programs**

School-Work transition programs are specialized programs that include both in-school and work-based experiences, including job shadowing, job twinning, work experience, co-operative education and in-depth skills training. They require the involvement of employers in their development and delivery. School-Work transition programs consist of a number of courses that prepare students to meet requirements of a specific occupation or apprenticeship.