

## Registration Steps – students outside Peel District School Board

- Review the
  - a) [Student Responsibilities Guidelines](#)
  - b) [Internet Acceptable Use Policy](#) and
  - c) [Student Information](#).
- Read the [Course Descriptions](#) to choose the course you wish to take.
- Familiarise yourself with the content of the [FAQ's](#).
- View the [Calendar](#) to view the course dates, and paying special attention to the orientation session.
- Complete the [Self-Test](#).
- Obtain a Night School registration form from your guidance department at your Day School (or print one using the link at the bottom of this page).
- Fill out the Registration Form and have your parent/guardian sign it (if under 18).
- Take the completed Registration Form to your day school guidance counsellor for approval.
- Have your counsellor FAX the completed registration form to Continuing Education at 905-270-1050. The registration form must be faxed from a school location. Your counsellor may be phoned to confirm their approval of your enrollment.
- Attend the Orientation Session. At the Orientation Session you will pay the non-refundable consummable/support fee of \$25 and receive your login and password to your course. Please refer to the [Calendar](#) to find out the location of the orientation session. Course fees can be paid by cash or by cheque made out to the *Peel District School Board*.

**Students may only register for one full-credit course (or 2 half-credit courses) in a semester at Night School, whether online or in the classroom. This includes any courses you may be taking at Night School at another Board.**

**NOTE:** If you are prevented from attending the first day of classes, then please follow [this procedure](#). We will expect that you will have taken the [tour](#) and familiarized yourself with the [Student Guide](#) before starting your course.

Printable copy of [Registration Form](#)  
Printable copy of [Registration Steps](#)

