

# AGENDA

## Parent Involvement Committee

January 26, 2015

**Date:** Monday January 26, 2015  
**Time:** 5:00 PM to 6:45 PM  
**Place:** Caledon Room, HJA Brown Education Centre, 5650 Hurontario Street, Mississauga

**Invitees:** Daniela Schulze, Mississauga, Co-Chair  
 Harpal Kalsi, Mississauga, Co -Chair  
 Laura Corbett, Mississauga, Returning parent  
 Shikha Sharma, Brampton, Returning parent  
 Barb Cyr, representing PDSB Special Education Advisory Committee  
 Salha Jeizan, representing Multicultural Inter-Agency Group of Peel  
 Poorna Jayasena, Caledon, First-year parent  
 Baljit Johal, Brampton, First-year parent  
 Kiruthiha Kulendiren, Mississauga, First-year parent  
 Sheetal Sethi, Brampton, First-year parent

Tony Pontes, Director of Education  
 Stan Cameron, Trustee Caledon  
 Sue Lawton, Trustee Mississauga  
 Kathy McDonald, Trustee Brampton  
 Carla Pereira, Acting Manager of Communications  
 Kayla Tishcoff, School Communications Specialist  
 Varsha Naik, Community Liaison Co-ordinator

		Item	Speaker	Action Needed
1.	5 – 5:05 pm	<ul style="list-style-type: none"> <li>Welcome and Introductions</li> <li>Declaration of Conflict of Interest</li> <li>Approval of Agenda</li> <li>Approval of September 2014 Minutes (Attached as separate document)</li> </ul>	Daniela Schulze / All	Information, Approval
2.	5:05 – 5:35 pm	Homework policy survey + consultation	Auni Boghossian / Jeff deFreitas	Information & Questions
3.	5:35 – 5:40 pm	Director Update	Tony Pontes	Information & Questions
4.	5:40 – 5:45 pm	Trustee Updates	Stan / Sue / Kathy	Information & Questions
5.	5:45 – 5:50 pm	Summary of November 2014 Meeting (Communication Loop)	Daniela Schulze	Information & Questions
6.	5:50 – 6:00 pm	Filling Parent Member Vacancy Create PIC membership subcommittee	Daniela Schulze / All	Decision & Approval
7.	6:00 – 6:05 pm	PIC Budget Update	Kayla Tishcoff	Information
8.	6:05 – 6:10 pm	Sex Education Survey – steps forward	Daniela Schulze	Information & Questions
9.	6:10 – 6:15 pm	<ul style="list-style-type: none"> <li>Parent "Ready, Set, Highschool!" guide</li> <li>Development of Parent Portal</li> <li>Grade 8 info nights</li> </ul>	Carla Pereira	Information & Questions

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		<b>Item</b>	<b>Speaker</b>	<b>Action Needed</b>
10.	6:15 – 6:25 pm	SPARK! Update	Kiruthiha / Harpal	Discussion
11.	6:25 – 6:35 pm	New Business	All	Discussion / Information
12.	6:35 – 6:45 pm	Public Questions	All	Questions
13.	6:45 pm	Adjournment	Daniela Schulze	Decision

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## For AGENDA ITEM #1: - Homework Policy Survey + Consultation

The message below was forwarded to all School Council emails by the PDSB. Daniela also forwarded the message below to the PIC Board.

Hello school council chairs,

The Peel District School Board has designed a survey to help gain a better understanding of parent perceptions of homework across all grades. This short, online questionnaire is completely anonymous and confidential. We are asking all school councils to take a few minutes and complete the survey available at <https://www.surveymonkey.com/s/WVKW75L>. If you cannot access the survey link, please copy and paste the link into your browser.

The survey will close on **Friday, January 23 at 11:59 p.m.** Councils may choose to complete one survey, or you may forward the link to all council representatives to complete.

If you have not yet set up a school council email address, please follow the instructions below.

As always, please let me know if you have any questions or concerns.

All the best,  
Anne-Marie

### Setting up your Peel board school council email address

A Peel board school council email address has been set up for every school. It is our recommendation that **ALL** school council chairs should use the Peel board address exclusively for official council communication.

### If you haven't already done so, here's what you need to know to re-set your school email address:

- Your school council email address is the full name of your [school.council@peelsb.com](mailto:school.council@peelsb.com). For example, [RobertaBondarps.council@peelsb.com](mailto:RobertaBondarps.council@peelsb.com).
- Log-in to the account at [www.peelschools.org](http://www.peelschools.org) by clicking "staff log-in"
- Enter your PO number - the account number for the email address is **GxxxxCON** – the **xxxx** represents the 4 digit location code for your school. (Please note that Peel board staff cannot log-in to the account from My Site as you are already logged-in with your employee number – go to [www.peelschools.org](http://www.peelschools.org)).
- All council email passwords were originally set to **welcome1**
- Please change your school council email password as soon as possible
- Share the email address and password with your school council chair/co-chairs

### Anne-Marie Brown

Communications Officer

Peel District School Board

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## For AGENDA ITEM #5: - Summary of November 2014 Meeting

A partial PIC Board meeting was held on November 17<sup>th</sup>, 2014 in the Communications Board Room. Parents that were present included:

Daniela Schulze, Co-Chair  
Harpal Kalsi, Co -Chair  
Shikha Sharma  
Barb Cyr  
Salha Jeizan  
Poorna Jayasena  
Baljit Johal  
Kiruthiha Kulendiren

The direction of the meeting was to outline plans for our January meeting to accelerate any accomplishments for this term. The following was a summary of those discussions.

Next steps at the meeting were to get tangible plans for the 3 agreed upon pillars:

1. Raise Volume of PIC/Outreach
  - how? Spark Event - submit plans and details
  - facilitate best practice sharing
2. Proactive School Council Communication
  - how? Website- nation builder - moderated
  - review of inventory and materials
3. Code of Conduct/Accountability
  - how? Form a charter on how we collaboratively work and set accountabilities with deliverables

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## **For AGENDA ITEM #6: - Filling Parent Member Vacancy**

(As a separate attachment is the PIC By-law for Filling Vacancies)

A sub-committee was created to fill the vacancy of a first-year parent member from Brampton. The sub-committee consisted of:

Daniela Schulze  
Kiruthiha Kulendiren  
Barb Cyr  
Baljit Johal  
Stan Cameron  
Kayla Tichcoff

There were 22 applications (12 from Mississauga and 10 from Brampton) received and distributed to the sub-committee for review (pdf of all applications received attached as a separate document). Each member was asked to submit their top five choices. Eight applicant's names were brought forward by the subcommittee; one parent was unanimously chosen by all subcommittee members. Therefore, the sub-committee would like to put that applicant forward as the parent member to fill a two-year term on the PIC Board.

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## For AGENDA ITEM #8: - Ministry Sex Education Survey

The following information was provided to the Co-chairs from the Communications Department. The concern from many parents lies in the fact how and if this information was forwarded to a parent form completion, and why the survey was only for a single parent to complete at each school. Concerns have been raised to the very short time frame of the release and response time needed. Daniela Schulze completed the survey on behalf of PIC.

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Dear Kelly Ralston and Kathleen Robinson:

On behalf of the Ministry of Education, please find below a message from the Deputy Minister regarding the parent survey on the Human Development and Sexual Health component of Ontario's elementary Health and Physical Education curriculum. The survey is open from November 12 through November 28, 2014.

Thank you.

Craig Worden,  
Executive Vice President, Public Affairs  
Pollara Strategic Insights

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Ministry of Education

Mowat Block

Queen's Park

Toronto ON M7A 1L2

Ministère de l'Éducation

MEMORANDUM TO: Parent Involvement Committee Chairs and Co-Chairs

FROM: George Zegarac, Deputy Minister

DATE: November 12, 2014

SUBJECT: Parent Survey - Health and Physical Education curriculum

As recently communicated to you through your Director of Education, the Ministry of Education is moving forward with our commitment to consult further with parents who have children in publicly

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funded elementary schools on the Human Development and Sexual Health component of the elementary Health and Physical Education Curriculum. The ministry is collecting feedback from parents via an anonymous and confidential online survey to meet this commitment and to release an updated Health and Physical Education curriculum, Grades 1-12, for implementation in September 2015.

Pollara Strategic Insights is a public affairs research company that has been contracted by the ministry to administer the survey.

### Requested Action:

At your earliest convenience, please email the following to the parent representative from your Parent Involvement Committee who you have identified to complete the survey:

- Information for Parent Representative (in text box below), which includes details about the survey process and the unique, single-use URL link required to access the survey. The survey is secure and may only be accessed by using this link; and
- Background Information for Parents (HPE) (hyperlink to document in text box below), which provides information on the Health and Physical Education curriculum.

Thank you for identifying a parent representative from your Parent Involvement Committee to complete this survey.

### Information for Parent Representative:

An updated Health and Physical Education curriculum for Grades 1-12 will be implemented in Ontario classrooms beginning in September 2015, and we are asking parent representatives from every elementary school and school board in Ontario to share their thoughts through an online survey about the curriculum.

The insights and advice we hear through this process will be considered alongside expert advice, academic research, and the extensive consultations already completed. This feedback will assist the government as we finalize the curriculum, develop parent or educator resources and plan for the curriculum's implementation.

The survey will be open from November 12-28, 2014, and may be completed at any point during that time. Technical assistance (e.g., trouble accessing survey) will be available via telephone or e-mail seven days a week, from 8 a.m. until 10 p.m. Parent representatives requiring accessible accommodations may contact the technical assistance team to arrange an alternate survey method. For support, email [surveys@pollara.com](mailto:surveys@pollara.com), or call 1-888-765-5272 (POLLARA) x.2210.

More information on the Health and Physical Education curriculum can be found in the document: Background Information for Parents (HPE).

Use this unique, single-use link, to access and complete the survey: <http://survey-na.researchnow.com/wix/p1105580231.aspx?r=39&s=PMWYFAGC&src=95>

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For your reference, the following documents are available online:

- Background Information for Parents (HPE) – for distribution to the parent representative completing the survey [www.edu.gov.on.ca/eng/new/2014/memo1030.pdf](http://www.edu.gov.on.ca/eng/new/2014/memo1030.pdf)
- A reference copy of the survey – containing 10 questions which should take the parent representative approximately 20 minutes to complete online [www.edu.gov.on.ca/eng/policyfunding/memos/oct2014/SurveyHPE.pdf](http://www.edu.gov.on.ca/eng/policyfunding/memos/oct2014/SurveyHPE.pdf)
- Frequently Asked Questions (FAQ) – providing details for administrators and PIC chairs about the survey process [www.edu.gov.on.ca/eng/policyfunding/memos/oct2014/FAQsHPE.pdf](http://www.edu.gov.on.ca/eng/policyfunding/memos/oct2014/FAQsHPE.pdf).

The insights shared by parents will be considered alongside academic literature, expert advice and the extensive consultations already completed to finalize the curriculum, develop parent or educator resources and to plan for the curriculum's successful implementation in partnership with educators, parents and the community.

To support Ontario's renewed goals of achieving excellence, ensuring equity, promoting well-being and enhancing public confidence in the education system, the Ministry of Education remains committed to providing all students with the best information possible to help them make informed decisions about their health and well-being. Together, we can work to help all students be healthy, safe and successful.

Once again, thank you for your support with this important matter.

[Original signed by]

George Zegarac

Deputy Minister