

## ARC Meeting #1 – Meeting Notes

Mississauga Field Office, Lyndwood Room

May 12<sup>th</sup>, 2016 6:30 p.m.

Agenda Item	
<p><b>Welcome</b></p>	<p>Randy Wright, Controller of Planning &amp; Accommodation Support Services, welcomed the members to the first meeting of the Accommodation Review Committee (ARC) for Glenforest, Gordon Graydon Memorial, Lorne Park, T.L. Kennedy and The Woodlands Secondary Schools. He thanked the staff and community representatives for giving their own time to the process. Randy Wright also referred to previous ARCs, commenting on their complexity and noting that each ARC is different because the factors and features to be considered are unique to the schools under review</p> <p>Jane Mason, Chair of the ARC, also welcomed those present and thanked them for their willingness to serve on the committee. She noted that the agenda reflects the Ministry orientation meeting requirements with respect to the information to be shared at the ARC’s first meeting.</p> <p>She encouraged the ARC members to keep as a focus the goal of finding solutions to revitalize the community and enable equity of access and opportunity to vibrant and robust educational opportunities, for all students.</p>
<p><b>Getting to know one another</b></p>	<p>ARC members participated in two introductory activities to get to know one another.</p>
<p><b>Understanding the Pupil Accommodation Review Process</b></p>	<p>Jane Mason provided the context for the review:</p> <ul style="list-style-type: none"> <li>• Declining enrollment in secondary schools south of the 401, resulting in challenges to provide programming for students in grades 9-12</li> <li>• As school populations declined, secondary schools offered unique programs with the goal of attracting students from areas further north. Although a few students took advantage of this opportunity, in most cases, offering a specialty (Learning Choices) program in one school resulted in declining enrolment in another.</li> <li>• When student enrolment declines, it becomes increasingly difficult to ensure those students have the equity of access and opportunity to educational opportunities, as students in other areas receive.</li> <li>• Where the student capacity of the school is greater than the number of students enrolled, a pupil accommodation review process may be undertaken, which could lead to possible school consolidations and closures. These decisions are made within the context of supporting the school board’s student achievement and well-being strategy while making the most effective use of its school buildings and funding.</li> </ul> <p>She explained that some of the five schools being reviewed are underutilized and noted some of the reasons why the initial staff report is proposing that Gordon Graydon Memorial Secondary School be closed. She provided a brief history of the school and the steps that have been undertaken to address its declining enrolment in the past. There are currently no secondary-aged students, living in the catchment area attending the school, who are not in a specialty</p>

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	<p>program. The student enrolment at GGMSS is comprised of students in the International Business and Technology, Graphic Design and Management, Vocational and Autism Spectrum Disorder programs. She stressed that closing a school is not a decision that is taken lightly and clarified that the plan is that the school will be repurposed and not sold, as it may be required as a school site again within 10-15 years. The proposal is to use the site as the new location for the Continuing &amp; Adult Education Centre, which has outgrown its site on Elm Drive.</p> <p>Jane Mason provided an overview of the steps leading to this Pupil Accommodation Review (PAR) process, noting that the Ministry of Education released Community Planning and Partnerships Guidelines and new Pupil Accommodation Review Guidelines in March 2015. As a result, the Board's Policies #45 and #77 were revised and approved in November 2015. She noted that under the new guidelines, the Board met the criteria for an expedited PAR process, but the Board preferred to establish an ARC. The Board approved the PAR process for these five secondary schools on April 12, 2016. As per Ministry requirements and as per Board policy, on May 4<sup>th</sup>, 2016 a meeting was held with municipal and community partners to discuss the recommended option in the Initial Staff Report. This meeting confirmed that there are no potential partnership opportunities with co-terminous school boards or local entities that are candidates for forming effective sustainable partnership.</p>
<p><b>Terms of Reference</b></p>	<p>Jane Mason advised that staff developed the Terms of Reference for the ARC. Copies of the Terms of Reference were provided for all ARC members.</p> <p>Terms of Reference were review with respect to the: Mandate, Reference Criteria, Membership, Roles and Responsibilities, ARC Procedures, Meeting Conduct and Meeting Dates.</p> <p>With respect to membership, Lorne Park S.S. school council members have decided not to have a parent representative on the ARC. Principal, Peter Hill will attend the meetings and provide information back to his community.</p> <p>With respect to procedures, ARC members were invited to propose alternate options and rationales.</p>
<p><b>Overview of the Initial Staff Report</b></p>	<p>Suzanne Blakeman provided an overview of the initial staff report that was approved by the Board on April 12, 2016. She referred to the map showing the location of the five schools included in the review and the Continuing &amp; Adult Education Centre. She highlighted the timelines on the slides, indicating where and when programs are proposed to be relocated. She noted that some capital improvements would be undertaken to support relocation. She talked about the proposed repurposing of the Gordon Graydon site as the new Continuing &amp; Adult Education Centre and the possibility of replacing the building on the Elm Drive site with a new elementary school to address the increasing enrolment in the area.</p>

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<p><b>Overview of Resource Binder for ARC members</b></p>	<p>Jane Mason reviewed the contents of the binder. She noted that a Frequently Asked Questions and Answers (FAQ) section will be provided at the next meeting.</p>
<p><b>Sharing of Correspondence</b></p>	<p>Jane Mason said that all correspondence and responses pertaining to the ARC will be shared with the ARC members at each meeting.</p> <p>Jane Mason referred to the PAR website that contains information, copies of the ARC agendas and meeting notes and an email address where ARC members, parents and community members can submit questions and comments. All questions and comments should be emailed to <a href="mailto:par@peelsb.com">par@peelsb.com</a>. Board staff will do their best to provide a response within 48 hours.</p> <p>Janet McDouglad raised the importance of communicating broadly regarding the date, time and location of the public meeting. She will follow-up with board administration to ensure that a comprehensive communication plan is undertaken.</p>
<p><b>Homework for the Next Meeting</b></p>	<p>ARC members will review the following in preparation for dialogue at next week's meeting:</p> <ul style="list-style-type: none"> <li>• School Information Profile</li> <li>• Initial Staff Report</li> </ul> <p><b>Questions:</b></p> <p>A parent representative asked about the proposal to move the Graphic Design Management program to Glenforest S.S. and whether it would be possible for the program be located at T.L. Kennedy S.S. instead because there appears to be more room for the program to grow. The suggestion was welcomed and staff will provide enrolment information at the next ARC meeting.</p> <p>Another parent representative asked whether it would be possible to locate the ASD program to TL Kennedy. Staff will also review this suggestion and will provide feedback at the next ARC meeting.</p>

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<b>Next Meeting</b>	<b>Thursday, May 19, 2016 – 6:30pm</b> Mississauga Field Office, Lyndwood Room <i>(Light dinner available at 6:00 p.m.)</i>
<b>Adjournment</b>	The meeting adjourned at 8:20 p.m.

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### Present:

- Sharleen Bayovo, City Planner, City of Mississauga
- Bianca Bielski, Manager, Planning & Accommodation Support Services
- Suzanne Blakeman, Senior Planner, Planning & Accommodation Support Services
- Robert Crocker, Trustee
- Paul DaSilva, Superintendent of Education
- Anthony Edwards, Superintendent of Education
- Kerry Everitt, Vice-Principal, The Woodlands S.S. *(for Rosemary Stiglic, Principal, The Woodlands S.S.)*
- Paul Freier, Principal, T.L. Kennedy S.S.
- Sharon Gilbert, Parent Representative (Alternate), Gordon Graydon Memorial S.S.
- Dana Guterres, Planning Officer, Planning & Accommodation Support Services
- Betty Jong, Parent Representative (Alternate), T.L. Kennedy S.S.
- Peter Hill, Principal, Lorne Park S.S.
- Sue Lawton, Trustee
- Jane Mason, Chair of the Public Accommodation Review Committee
- Janet McDougald, Trustee, Chair of the Board (ad hoc member)
- Rose Morra, Parent Representative (Alternate), Glenforest S.S.
- James Pope, Parent representative, T.L. Kennedy S.S.
- Cheri Riddell, Principal, Glenforest S.S.
- Jan Rodman, Parent Representative, Gordon Graydon Memorial S.S.
- Pat Rossall, Superintendent of Education
- Cindy Ryan, Manager, Continuing & Adult Education Centre
- Jeff Schust, Principal, Gordon Graydon Memorial S.S.
- Donna Skells, Parent Representative, Glenforest S.S.
- Stacy Wilson, Principal, Continuing & Adult Education Centre
- Randy Wright, Controller, Planning & Accommodation Support Services